

**From:** A Family for Every Child [info@afamilyforeverychild.org]  
**Sent:** Thursday, July 05, 2012 3:13 PM  
**To:** test6@afamilyforeverychild.org  
**Subject:** A Family For Every Child's Volunteer Newsletter



## VOLUNTEER

---

*July 2012*

# ~SAVE THE DATE~

**Winter Wonderland  
Nov. 1, 2012 -- Valley River Inn**

Our annual event last year had over 300 guests. This year we are hoping to expand that number to 350+.

This event is critical to the support of all of, A Family For Every Child's, programs.

Planning has started for this event!

This is a fun event and YOU can be a part of making it successful with your volunteer assistance.

**Thank-you**

### Volunteer of the Month

**Taylor Leavitt**



Taylor has been with A Family For Every Child for the past two terms helping with everything from Submit, Child Listing, Princess Event, and most recently with the mentor program.

Taylor has worked many hours doing any job that is asked of her. She has successfully obtained many tickets, lessons and activities for AFFEC to offer to their mentors/mentees. She is personable, professional and a very hard worker. She is innovative and has come up with many different ideas on how to make the life of a foster child brighter.

A Family For Every Child is lucky to have such a dedicated and passionate volunteer like Taylor!!

***Thank You for Your Service  
Taylor***

## 2012 Volunteer/Intern Positions

*The following is a list of our Volunteer and Intern roles that are especially needed now. These roles are open to those who would like to volunteer or students looking for an Internship.*

### Instructions on How to Volunteer or Intern:

- Fill out the Volunteer Application on: [www.afamilyforeverychild.org](http://www.afamilyforeverychild.org)
- Tell us what position or area you are applying for on the application, including your skills and interests.

**- If you are not sure which job is for you, we'll be happy to help you figure it out!**

### **Our Urgent Volunteer Needs**

#### **Heart Gallery Local Coordinator**

Someone who is interested in assisting with organizing photos for venues involved, keeping listings of children current and making venue packets.

#### **Genopro Project Specialist**

Someone comfortable with learning a new software program to perform Genograms, a family tree project for a child to keep.

#### **Family Search Specialist**

Someone who can be supportive, empathetic, and diligent in conducting child searches for families working through the adoption process, communicating also with outside agencies.

#### **Graphic Design Coordinator**

Someone who is interested in graphic design to assist in adding excitement to our front web page, text message page and HGA site.

### **Other Volunteer Needs**

#### Administrative / Event Positions

#### **Data Entry Volunteer**

Someone who can do data entry and a variety of projects, coming in for a few hours a week to help us with data clean up.

#### **Submit Assistant**

Someone to send home studies to case workers for families who are waiting to be selected, attention to detail, ability to email and attach files.

#### Heart Gallery

#### **Photo / Videographer Coordinator**

Someone who can do outreach and connect with photographers, scheduling photo sessions, following up and processing images once completed.

#### **Heart Gallery of America Coordinator**

Someone to communicate with Heart Galleries across America, update info, improve service and assist with gallery coordination, enter status data into web applications.

#### Mentor Program

#### **Mentor**

An adult friend who will encourage and support a foster child through transition times and instill independence, confidence, everyday life skills.

### **Spanish Speaking Mentor**

An adult friend, who speaks fluent Spanish, and will encourage and support a foster child through transition times and instill independence, confidence, everyday life skills.

### **Special Activity Coordinator**

Someone to help with special projects and community service projects, including coordinating and setting up sites and materials for projects or meetings.

### *Family Finding Program*

### **Family Finding Specialist**

Someone to perform research and establish contact with positive, safe family members and meaningful people for children in foster care, may include file mining and family meetings.

### **Extreme Recruitment Specialist**

Someone to be a private detective and coordinator for foster parent group that 'prepares children' for their next move.

### *Child Recruitment Program*

### **Individual State Outreach Child Coordinator**

Someone to list children, check current status, update info in our database and reach out to case workers.

### **Outreach Coordinator**

Someone to reach out to agencies, social workers, photo listing with the goal to list more children and families.

### **Targeted Email Outreach Coordinator**

Someone to design and send out targeted outreach for children in immediate need of adoptive families.

### *Matching Event Program*

### **Matching Online Coordinator**

Someone to create flyers, outreach, templates and web pages to market Matching Events, do outreach for agencies, use surveys, and do follow up with agencies and families.

### **Photo Coordinator**

Someone to coordinate photos for slide shows of children coming up in Matching Events.

### *Web Positions*

### **Text Messaging Coordinator**

Someone to work on cleaning up text listing and integrating into all our web pages, social media and email outreach.

### **Website Editor / Newsfeed Coordinator**

Someone to keep the newsfeed on the website up-to-date and make grammar and spelling corrections.

### **SEO Coordinator**

Someone to help us with our search engine configuration and advertising.

### *Other Ways to Donate and AFFEC Wish List Needs*

### *Donate Now*

### **In Kind Donations**

### **Photo Processing**

### **Printing of Promotional Materials**

### **Heart Gallery Venue Sponsors**

### **Advertising**

## Interested in Volunteering?

Remember to Check out our new **VOLUNTEER NOW** page at  
[www.afamilyforeverychild.org](http://www.afamilyforeverychild.org)  
where you can easily click on our Volunteer Application.

*With the help of our hundreds of wonderful Volunteers we are making a difference  
in the lives of countless children in the Foster Care system.*

*With every hand that is extended and reaching out  
WE ARE making an impact - day by day - one child at a time.*

For questions about Volunteering, or about any of these roles,  
please contact us at:  
[info@afamilyforeverychild.org](mailto:info@afamilyforeverychild.org) or call at 541-343-2856  
Come and Join Us!

---



A Family For Every Child  
Heart Gallery  
541-343-2856 Office  
541-343-2866 fax  
880 Beltline Rd.  
Springfield, OR 97404  
[www.afamilyforeverychild.org](http://www.afamilyforeverychild.org)  
[info@afamilyforeverychild.org](mailto:info@afamilyforeverychild.org)

---